

Cool Flo Policy on Covid-19 for both employees, and in the workplace

- If anyone becomes unwell in the workplace or on a site with a new, continuous cough or a high temperature, we will send this employee home with immediate effect, and advise them to follow the government advice to <u>stay at home.</u>
- All employees are to wash their hands for 20 seconds more frequently and catch any coughs and sneezes in tissues. All employees have been provided with hand sanitizer, gloves and will also wear other appropriate PPE.
- Cool Flo employees will frequently clean and disinfect objects and surfaces that are touched regularly, using our cleaning products, to include all door handles, any AC equipment, & all tools.
- Cool Flo employees will always follow the social distancing guide
- Directors will keep everyone in the workplace update on actions being taken to reduce the risk of
 exposure



What should I do to prevent catching and spreading the virus?

